

Headwaters Arts Center Gallery Artist Contract

Exhibition: Community Photo Show

Dates: October 29, 2022-January 7, 2023

Artist:

Headwaters Arts Center Gallery, located at 66 Main St, Stamford is open Wednesday – Saturday from 9:00a-2:00p, however this schedule is subject to change based on programming and staff needs. The Roxbury Arts Group will attempt to let exhibiting artists know ahead of time if there will be a change in the schedule. The gallery is also open by appointment.

The Roxbury Arts Group will host an Artist Reception on October 29 from 3pm-5pm. Your participation in the Artist Reception is strongly encouraged.

The Roxbury Arts Group will work to promote this exhibit with a variety of strategies. Artists can submit a list of email addresses of people they wish to be informed of this exhibition. Those email addresses must be submitted in a Microsoft Word or Excel document and should be emailed to community@roxburyartsgroup.org.

Artists will decide on pricing for individual photographs. Artists will receive 70% of the sale price of pieces sold. Payments will be mailed, along with information about the buyer, within 30 days of the completion of this exhibition. The Roxbury Arts Group will collect sales tax and submit necessary paperwork in that regard.

Artists are responsible for delivering their work in a timely manner. Likewise, artists are expected to retrieve unsold work within 7 days with the exhibition closing. Any and all shipping expenses will be at the artist's expense. Artists who leave pieces over 7 days will incur a storage fee.

For this exhibit, artwork needs to be received at Headwaters Arts Center by October 21st. Artwork should be delivered along with a completed Artwork & Artist Information Form. Additionally, the artist is asked to submit an artist's bio if they so wish.

Artwork exhibited at Headwaters Arts Center Gallery will be insured by the Roxbury Arts Group based on the selling price of the artwork. This insurance extends from one week before the exhibition opening to 7 days after the closing of the exhibition. Artwork left in the gallery after this time period will be at the risk of the artist.

Artist Signature

Liza Oesterle, Program Manager HAC Gallery

Date

Date

Artist and Artwork Information

Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Social Security No.: _____

Artwork 1

Title: _____ Size: _____

Medium: _____ Price: _____

Artwork 2

Title: _____ Size: _____

Medium: _____ Price: _____

Artwork 3

Title: _____ Size: _____

Medium: _____ Price: _____